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Chesterfield, Derbyshire S40 1LP

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<u>The Chair and Members of Enterprise and Wellbeing Scrutiny Committee</u>	Please ask for	Martin Elliott
	Direct Line	01246 345236
	Fax	01246 345252

29 January 2015

Dear Councillor,

Please attend a meeting of the ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE to be held on THURSDAY, 5 FEBRUARY 2015 at 5.00 pm in Committee Room 2, Town Hall, Rose Hill, Chesterfield, the agenda for which is set out below.

AGENDA

Part 1(Public Information)

1. Declarations of Members' And Officers' Interests Relating To Items On The Agenda
2. Apologies for Absence
3. Scrutiny Project Group Report on Dog Fouling (Pages 3 - 32)
5:05 – 5:30
4. Executive Member for Environment - Allotments Strategy (Pages 33 - 38)
5:30 – 5:50pm
5. Scrutiny Project Groups, Progress Reports
5:50 – 6:00

- Leisure, Sport and Culture Activities

Chief Executive
Huw Bowen



6. Forward Plan and Notices or Urgent Decisions (Pages 39 - 54)
6:00 – 6:10pm
7. Scrutiny Monitoring (Pages 55 - 60)
6:10 – 6:20pm
8. Overview and Scrutiny Developments
6:20 – 6-25pm
9. Work Programme for Enterprise and Wellbeing Scrutiny Committee (Pages 61 - 64)
6:25 – 6:35pm
- Street Scene Improvement Plan
10. Minutes (Pages 65 - 76)
6:35 – 6:40pm

Yours sincerely,

A handwritten signature in black ink, appearing to be 'S. Smith', written in a cursive style.

Local Government and Regulatory Law Manager



Enterprise and Wellbeing Scrutiny Committee

Scrutiny Project Group

report on Dog Fouling

Date: January 2015

PROJECT GROUP MEMBERS:

Councillors:

Lead	Jean Innes
Group Members	Andy Slack Bob Gibson

1.0 INTRODUCTION AND REVIEW AIMS

1.1 This review aims to look at and build upon the Council's existing policies and plans to address dog fouling in the borough, including consideration of:

- How the service and its staff currently operate and if there are any areas for potential improvement
- Residents' perceptions of dog fouling as a problem in their area
- How the service communicates with residents, and residents' awareness of the service
- Looking at setting best practice in relation to how the service communicates with residents

2.0 REASONS FOR THE REVIEW AND LINK TO PRIORITIES

2.1 The review came about as members of the Community Assemblies had raised the issue of dog fouling in the borough as an area of concern with their elected members.

2.2 In Chesterfield Borough Council's 2013 Survey of Tenants and Residents 27.2% of respondents thought that dog fouling was a major problem in their area.

2.3 The review directly links into the Corporate Plan priority of improving the quality of life for local people and the aim of keeping the borough's streets, parks and open spaces clean, tidy and well managed.

3.0 RECOMMENDATIONS

The Project Group recommends:

3.1 That it is noted that the Environmental Services, Street Scene Team provides an excellent service to residents of the borough. However, the project group recommends that a review of staff resources for the enforcement team be carried out as the project group recognises that while the existing staff do a good job, going over and above what is expected of them, that their impact is limited by there only being a FTE of 1.5 Enforcement Officer posts dedicated to dealing with dog fouling.

3.2 That the potential of the Neighbourhood Wardens is fully realised and that they receive extra training in carrying out enforcement action, so to feel more confident and able to issue penalty notices. The project group makes this recommendation as there are 5 FTE Neighbourhood Warden posts and 3 FTE Enforcement Officer posts (with FTE 1.5 dealing with dog fouling), and see the Neighbourhood Wardens as a potentially underutilised resource as they are out and about in, and have a good understanding of local communities in the borough.

Also that the potential for more collaborative working between the Neighbourhoods team, and Environmental Services Street Scene team, as a result of the provisions under the Anti-Social Behaviour, Crime and Policing Act 2014, is looked at.

3.3 That new and functioning mobile phones are purchased for the Environmental Services, Street Scene Team as the current phones are old and often do not work. New phones would benefit effective communication, increase service responsiveness as well as contributing to the health and safety of staff working in non office based roles. Up to date phones would also enable staff to communicate via social media and allow the Environmental Services, Street Scene Team to work within the “digital first approach” contained in the Council’s External Communications Strategy.

3.4 That a review of the provision of dog bins in the borough takes place. This should look at the location, usage and number of bins so that it can be determined if dog bin provision is an effective use of resources or if the resources could be spent more effectively providing standard bins which can be used to dispose of dog waste as well as general litter.

- 3.5 To recommend that on all temporary signs and notices that are produced to discourage dog fouling that the maximum fine of “up to £1000” be used in the wording as is done by Bassetlaw District Council. Also to recommend that Bassetlaw District Council be contacted to see if the effective and innovative imagery on their signs can be borrowed and to enable the sharing of best practice.
- 3.6 That a coordinated and structured approach to communication and engagement with residents of the borough to include school engagement, community engagement, key message delivery and advertising, is adopted.

Greater coordination in the planning and use of existing resources has the potential to have a bigger impact than the current uncoordinated approach and will also be a more effective use of existing resources and provide better outcomes in these financially difficult times, i.e. increased public awareness that Chesterfield Borough Council deals effectively with dog fouling and a reduction of dog fouling in targeted areas.

Better coordination and consequent outcomes could be met by:

- Running campaigns by area so to make a splash rather than scattering messages in an unfocused and disparate way across the borough. This approach will also be more appealing to the media than disparate scattered activity.
- Establishing a campaign group to meet two to three times a year, comprising of members, Environmental Services, Street Scene Team officers and the Communications and Marketing Manager. The group would monitor the impact of communication, community engagement and advertising and would discuss and formulate future plans and priorities for communicating and engaging with residents.

4.0 REVIEW APPROACH

- 4.1 The review was carried out by:
- a) Reviewing the current service provision and its effectiveness along with how the service communicates with residents by holding project group meetings which were attended by:

- Russell Sinclair, Environmental Health Manager
 - Sherri Stock, Senior Environmental Health Officer, Streetscene
 - Mark Rawson, Dog Control Officer
 - John Fern, Communications and Marketing Manager
 - Cllr Chris Ludlow, Executive Member for Environment
 - Cllr Sarah Hollingworth, Assistant Executive Member for Environment
 - Cllr Martin Stone, Assistant Executive Member for Housing
- b) Reviewing the responses to the feedback form on dog fouling (**Appendix A**) which was sent to all Community Assembly members asking for their views and opinions on dog fouling in their area and the service that Chesterfield Borough Council provided. This allowed the group to gain the views of residents so that these could feed into the group's considerations.

5.0 EVIDENCE AND RESEARCH

- 5.1 The information received via the responses from the feedback form on dog fouling sent to Community Assembly members was collated and analysed for trends (**Appendix B**). The information received was then considered by the project group members and assisted them in formulating their recommendations.

6.0 REVIEW FINDINGS AND ANALYSIS

- 6.1 It was essential when starting out on this review that the project group should get to know how the service currently operates. To provide this insight and specialist knowledge, Sherri Stock, Senior Environmental Health Officer Environmental Services – Streetscene was invited to attend the project group meetings. The officer provided project group members with both a strategic and day to day operational understanding of the current service provision.
- 6.2 The project group meetings were also attended by Mark Rawson who as an Enforcement Officer was able to give project group members an invaluable insight to how the service operates from the perspective of a frontline member of staff who deals with dogs and dog fouling issues everyday and in different parts of the borough.
- 6.3 It quickly became apparent from the discussions that the staff involved were highly motivated to provide a good service to residents

and were always looking at ways of improving and innovating in how the service is provided. The group was very impressed with the positive “can do” attitude shown by the team and their determination to provide a high level of service despite budget cuts and reductions in staff over recent years. There was concern though from the project group members that in such a service where officers are out and about in the borough, reductions in staffing do have a detrimental impact on service provision, for example being present to witness incidents of dog fouling and issuing the subsequent fixed penalty notices.

- 6.4 Currently there is the FTE of three Enforcement Officers covering the borough, and the FTE of five Neighbourhood Warden posts covering the council’s housing estates. Enforcement Officers also carry out other work including pest control so the amount of staff resource devoted to dealing with dog fouling is estimated to be 1.5 FTE
- 6.5 Elected Members on the project group all advised that the number of complaints they received in relation to problems with dog fouling in their wards had decreased noticeably from levels received only a few years ago.
- 6.6 Officers reported that over the last few years incidents of anti social dog fouling had decreased but that the number of fixed penalty notices had remained the same which indicated that only a persistent hardcore of offenders remained and that the service’s activities had been effective in reducing “casual dog fouling”. Currently there are no key performance indicators to measure service delivery in relation to dog fouling, but the group were satisfied from the information provided by officers, that dog fouling was being dealt with effectively. The subsequent consultation with Community Assembly members reinforced the fact that the service was performing and delivering, with respondents noting that dog fouling in their areas had visibly decreased. The responses to the consultation also indicated that residents were happy with the service when they came into contact with it, and that staff were very helpful when dealing with their problem or query. **(Appendix B)**

RECOMMENDATION:

That it is noted that the Environmental Services, Street Scene Team provides an excellent service to residents of the borough. However, the project group recommends that a review of staff resources for the enforcement team be carried out as the project group recognises that while the existing staff do a good job, going over and above what is expected of them, that their impact is limited by there only being a FTE of 1.5 Enforcement Officer posts dedicated to dealing with dog fouling.

- 6.7 Neighbourhood Wardens are out in the borough on a day to day basis and have a good knowledge of local areas and communities.
- 6.8 Neighbourhood Wardens are authorised to issue fixed penalty notices and in some cases have issued them, but this does not happen frequently.
- 6.9 The new provisions in the Anti-Social Behaviour, Crime and Policing Act 2014 provide opportunities for more and different types of enforcement action to be carried out by more officers (such as Neighbourhood Wardens) such as Dog Behaviour Contracts, Dog Control Notices and Orders. Due to these changes there is potential for more collaborative working between the Neighbourhoods team, and Environmental Services Street Scene team.
- 6.10 There is currently some collaborative working with Neighbourhood Wardens and Environmental Services working in dog fouling “hotspots” to encourage residents to educate dog owners on the environmental and health costs of dog fouling.
- 6.11 For Neighbourhood Wardens to be as effective as possible in regard to dealing with dog fouling they need to be confident in dealing with, and pursuing enforcement action, including issuing penalty charge notices. There has in the past been training given to Neighbourhood Wardens by Environmental Services officers on enforcement action.
- 6.12 The project group recognises that the changes made by the Anti-Social Behaviour, Crime and Policing Act 2014 may take time to implement due to the wide ranging changes it has introduced, but also see the opportunities it offers for more and more varied types of enforcement, such as Dog Behaviour Contracts.

RECOMMENDATION

That the potential of the Neighbourhood Wardens is fully realised and that they receive extra training in carrying out enforcement action, so to feel more confident and able to issue penalty notices. The project group makes this recommendation as there are 5 FTE Neighbourhood Wardens and 3 FTE Enforcement Officer posts (with FTE 1.5 dealing with dog fouling), and see the Neighbourhood Wardens as a potentially underutilised resource as they are out and about in, and have a good understanding of local communities in the borough.

Also that the potential for more collaborative working between the Neighbourhoods team, and Environmental Services Street Scene team, as a result of the provisions under the Anti-Social Behaviour, Crime and Policing Act 2014 is looked at.

- 6.13 With Chesterfield Borough Council adopting a new External Communications Strategy which includes an increased use of social media as a way of the Council communicating and interacting with residents the project group were keen that Enforcement Officers should use social media when they are out and about in the borough to highlight what they were doing in a modern and cost effective way. Officers advised that while they thought this was a good idea it was currently not possible as the phones that the team used were old and did not support accessing the web.
- 6.14 At Chesterfield Borough Council social media is used via the Communications and Marketing Manager, but this does not show what the Enforcement and the other Officers are doing on a day to day basis out and about in the borough to deal with, and reduce incidents of dog fouling. Other local authority Enforcement Officers and Dog Wardens, such as those at Bassetlaw District Council use Facebook to communicate their day to day activities with their local residents as shown in **Appendix D**.
- 6.15 The phones that the team use are unreliable and often do not work.

RECOMMENDATION:

That new and functioning mobile phones are purchased for the Environmental Services, Street Scene Team as the current phones are old and often do not work. New phones would benefit effective communication, increase service responsiveness as well as contributing to the health and safety of staff working in non office based roles. Up to date phones would also enable staff to communicate via social media and allow the Environmental Services, Street Scene Team to work within the “digital first approach” contained in the Council’s External Communications Strategy.

- 6.16 There are approximately 1,200 litter bins and 450 dog waste bins in the borough and over 40% of responses to the consultation with Community Assembly members mentioned the provision of dog bins as an area of concern. **See Appendix B.** Some respondents thought that more dog bins should be provided to encourage owners to dispose of dog waste responsibly, while other respondents thought that dog bins should be removed totally and that the resources used to provide and service them be redeployed into providing more enforcement. There were also several comments that dog bins were not located where they were needed most and that they were not emptied regularly.
- 6.17 Dog waste can be placed in normal litter bins and there have been previous campaigns to advise owners that “any bin will do”, but it is not known how well known this fact is amongst dog owners. This information is however given on the dog fouling section on the Chesterfield Borough Council website.
- 6.18 The dog waste collection route has been recently rationalised to introduce efficiencies including larger bins that are visited at most weekly. A policy has also been introduced to use more dual purpose litter and dog bins so that separate teams are not needed for collections and emptying.
- 6.19 It is estimated that the cost of providing dog bins (including on-costs, labour, vehicles and fuel in undertaking the emptying of bins/cleaning/repairs due to vandalism and ad hoc visits to clear excess fouling at sites where it is left un-bagged), even after these efficiencies is approximately £50,000 a year.

RECOMMENDATION:

That a review of the provision of dog bins in the borough takes place. This should look at the location, usage and number of bins so that it can be determined if dog bin provision is an effective use of resources or if the resources could be spent more effectively providing standard bins which can be used of to dispose dog waste as well as general litter.

- 6.20 Over the years Chesterfield Borough Council has run a range of campaigns to encourage responsible dog ownership and for owners to pick up and dispose of dog fouling. As shown at paragraphs 6.5 and 6.6 of this report incidents of dog fouling have decreased so it can be seen that these campaigns have succeeded in changing behaviour and making cleaning up after your dog the norm.
- 6.21 Campaigning and promotional activities have included poster campaigns and engagement with schools and local communities by officers. Advertising such as posters on lampposts and notice boards needs to be continuously reviewed and refreshed as their impact declines with time as they become part of the street scene landscape so temporary signs and posters rather than large amounts of permanent signage is used.
- 6.22 Poster imagery used has varied widely over the years and currently posters using the imagery of an owl's eyes are being used to get the message across that people who allow their dogs to foul are being watched. Project group members liked this campaign and agreed that the imagery was effective in discouraging dog fouling.
- 6.23 Legislation states that the maximum fine for not clearing up dog fouling can be up to £1000, however the majority of advertising used by Chesterfield Borough Council refers to the maximum fixed penalty notice fine allowed of £80.
- 6.24 Advertising campaigns and poster imagery used by other local authorities were reviewed by the group and it was agreed that the imagery, wording and style of Bassetlaw District Council's "Dob on a Dirty Dog" campaign (**Appendix C**) was both modern and also gave a strong message that not clearing up dog fouling was not acceptable. The campaign while hard hitting and unambiguous in its message showed a light touch and a humorous tone which appealed to members.

- 6.25 The Bassetlaw District Council campaign also appealed to the group as the posters clearly stated that allowing your dog to foul can lead to a fine of “up to £1000” which they thought was more hard hitting and more likely to attract the attention of the hardcore of owners who still allow their dogs to foul rather than referring to the maximum fixed penalty notice of £80.
- 6.26 As legislation can change in regard to the amount of fines and penalties that can be issued the project group agreed that specific wording in relation to the amount of fines and penalties should only be used on temporary notices and poster campaigns.

RECOMMENDATION

That Cabinet considers using the maximum fine wording of “up to £1000” on all temporary signs and posters that are produced to discourage dog fouling as is done by Bassetlaw District Council. Also to recommend that Bassetlaw District Council be contacted to see if the effective and innovative imagery on their signs can be borrowed and to enable the sharing of best practice.

- 6.27 On reviewing the current activities, achievements and service delivery, group members were satisfied that the Street Scene Team provided an excellent service to residents of the borough. Elected members had advised however, that while the number of complaints they received in relation to problems with dog fouling from residents in their wards had decreased noticeably from levels received only a few years ago, dog fouling was still an issue that residents had concerns about, and wanted to see Chesterfield Borough Council doing more to deal with.
- 6.28 While the Street Scene Team are providing an excellent service residents appear to lack awareness of this, and as the elected members report, residents still raise it as an area of concern. It appears that residents currently have a perception that Chesterfield Borough Council is not doing enough to deal with dog fouling as they lack information on what the service is doing and achieving in regard to dealing with, and reducing dog fouling. Information on enforcement action taken and fines issued is available on the Chesterfield Borough Council but is not very easy to find.
- 6.29 In response to this lack of awareness the obvious thing would be to have a high profile and borough wide campaign aimed at discouraging dog fouling with activity such as a poster campaign and

high profile advertising on bin lorries and other Chesterfield Borough Council vehicles. This however would be counter productive, as while residents still raise fouling as an area of concern, these concerns are from a minority, and having such a large campaign could provide a misleading message to the majority that dog fouling is a large borough wide problem, rather than a problem in specific areas caused by a hardcore of irresponsible dog owners.

- 6.30 Increased communications and publicity, instead of being borough wide and using a broad message aimed at discouraging dog fouling, needs to be more specific and targeted in the messages it is delivering, and at the audiences which it is targeting.
- 6.31 The first key message that needs to be delivered is that Chesterfield Borough Council is taking effective action at reducing dog fouling and dealing with irresponsible dog owners. This message needs to be targeted borough wide and to all residents
- 6.32 The second key message that needs to be delivered is that not clearing up dog fouling, and allowing dogs out on to streets and open spaces to foul is not acceptable. This message needs to be targeted in specific problem areas in the borough and at the hardcore of irresponsible dog owners.
- 6.33 For communication of key messages to be effective all publicity, advertising, school and community engagement activities need to be coordinated to ensure that they are giving a consistent message at all times, with all activity reaffirming key communication and message objectives.
- 6.34 The project group was advised by the Communications and Marketing Manager that a greater and more publicly noticeable impact could be achieved with the use of existing resources by not only coordinating publicity and community engagement, but by also planning and focussing these activities on specific areas or wards at any one time, rather than in trying to communicate a message borough wide all at once. This coordinated and planned approach to publicity and community engagement would then make a “splash” in one specific area and therefore make a greater impact than in spreading resources more thinly over a larger area. This approach would also make any publicity activity or community engagement more appealing to the media as a story as it would be more of an “event”. This approach would then allow activity to be rotated around different parts

of the borough on a scale that would engage public and media interest.

RECOMMENDATION

That a coordinated and structured approach to communication and engagement with residents of the borough to include school engagement, community engagement, key message delivery and advertising, is adopted.

Greater coordination in the planning and use of existing resources has the potential to have a bigger impact than the current uncoordinated approach and will also be a more effective use of existing resources and provide better outcomes in these financially difficult times, i.e. increased public awareness that Chesterfield Borough Council deals effectively with dog fouling and a reduction of dog fouling in targeted areas.

Better coordination and consequent outcomes could be met by:

- Running campaigns by area so to make a splash rather than scattering messages in an unfocused and disparate way across the borough. This approach will also be more appealing to the media than disparate scattered activity.
- Establishing a campaign group to meet two to three times a year, comprising of members, Environmental Services, Street Scene Team officers and the Communications and Marketing Manager. The group would monitor the impact of communication, community engagement and advertising and would discuss and formulate future plans and priorities for communicating and engaging with residents.

7.0 REVIEW CONCLUSIONS

- 7.1 The project group sees that while the service provided in relation to dog fouling is good, there is potential to provide an improved and more responsive service by reviewing how existing resources are used.
- 7.2 The project group sees great opportunities for better communication with residents and increasing their awareness of the service by utilising the expertise of the Communications and Marketing team to ensure residents get to know all about the great work that Environmental Services Officers are doing in the borough.
- 7.3 The review and its focus has had direct input from local residents with the consultation with Community Assembly members. Their input has been directly reflected in the project group's focus and its recommendations. The project would like to note the benefit of involving residents and that this should be seen as best practice for all scrutiny reviews.

APPENDICES:

- (A)** Scrutiny Project Group on Dog Fouling Community Assembly Feedback Form
- (B)** Summary and analyses of responses received from Community Assembly Feedback Forms
- (C)** Bassetlaw District Council's communication materials used to discourage dog fouling
- (D)** Bassetlaw District Council Facebook activity

Contacts:

Project Group Lead – Cllr Jean Innes

Committee and Scrutiny Co-ordinator - Martin Elliott

Appendix A

**Scrutiny Project Group on Dog Fouling Community Assembly
Feedback Form**

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Scrutiny Project Group on Dog Fouling: Update and request for Community Assembly input.

As a result of feedback received by your Councillors a Scrutiny Project Group has been set up to look at how Chesterfield Borough Council deals with the problem of dog fouling and at how this service could be improved in the future.

The group looking at dog fouling is made up of Councillors Jean Innes, Bob Gibson and Andy Slack and they have been having meetings with the Executive and Assistant Executive Members for Environment, the Assistant Executive Member for Housing as well as senior officers in Environmental Health at the Council.

The meetings so far have shown that the service provided by Chesterfield Borough Council in dealing with dog fouling is performing well, and is delivered by a hardworking and dedicated team who want to ensure that the borough's streets and open spaces are clean and free from dog fouling.

The group is now looking at improving and developing publicity and advertising for the service, working with other Council departments, and engaging with local school children to further reduce dog fouling in the borough.

The project group would now like to hear your views and opinions on dog fouling in your area, the service that Chesterfield Borough Council provides and what improvements or changes to the service you would like to see before the group reports back to you early next year.

To submit your comments please complete the attached form and bring it with you to the November meeting of your Community Assembly, or you can return it by post to the Town Hall.

We look forward to receiving your comments and input.

Councillors Jean Innes, Bob Gibson and Andy Slack



**Scrutiny Project Group on Dog Fouling Community Assembly
Feedback Form**

Which Community Assesmbly do you attend?

North / East / South / West

Comments.....
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If you would like us to contact you to discuss your comments further please provide your name and contact details (optional).

Name:
Address:

If returning by post please send to:

**Martin Elliott
Committee and Scrutiny Coordinator
Chesterfield Borough Council
Town Hall
Chesterfield
S40 1LP**

Appendix B

Summary of responses received from Community Assembly Feedback Forms for the Dog Fouling Scrutiny Project Group

Compiled by: Martin Elliott, Committee and Scrutiny Coordinator

	Assembly	Feedback
1/2	West	Request for information on how to get mess cleared up and also on the number of fines issued by Chesterfield Borough Council. Respondent did think the Council was doing enough to reduce dog fouling and understood that enforcement is difficult. Noted that dog fouling is from a small minority of dog owners.
3	East	Advising of persistent dog fouling near Brimington Methodist Church. Request for more signage to discourage fouling and highlight the penalties in that area.
4	South	Request for information on the cost of cleaning up fouling and the provision of bins. Respondent said they would like all bins removed and reallocate resources to more patrols of problem areas to educate dog owners in responsible ownership and behaviour. Also noted that the dog bins around Seagrave Drive are often overflowing and are not emptied enough. Wants more posters put up.
5	North	Advised that at Firth Court there is persistent fouling on a grass area and this happens late at night and early in the morning. Would like patrols on an ad-hoc basis to catch the perpetrators. Also thinks dog bins need emptying more and areas around them need paving and regularly cleaned in order to encourage their use.
6	North	Advised that dog fouling has reduced in last few months and always sees owners picking the mess, wondered if this is due to offenders being fined. Does see unaccompanied dogs fouling, asked if the owners are indentedified can they be fined. Also asked what information is given to owners when stray dogs are returned. Thought that highlighting the facts and figures IRO the problems and the resolutions would show that fouling is a particular concern of the community being taken seriously by the council.
7	West	Dog fouling signs on Linacre Road are badly worn and illegible. Would like them replaced.
8	East	Situation with dog fouling around Coronation Road, Brimington is very variable. Commented that the service provided when they have contacted Environmental Services has been excellent and wanted to note a special thanks to Mark Rawson for his help when needed.
9	East	Would like the dog bin sited on Goodwins Lane, Brimington resited as walkers no longer use the overgrown lane. Advised the bin would be more useful sited at the field end of Jubilee Walk of Catterhill Lane and a new bin placed at the top of the same field which leads to North Moor View, Manor Road, Brimington. These bins would service the most used dog walking area. Bin on Manor Road at entrance could be re-sited as gets waterlogged and is not much used.
10	South	Wants better enforcement and execution of existing powers. Perhaps a community clean up could be organised from time to time.

11	South	Thinks that without more dog bins you cannot hope that dogs owners who are letting their dogs foul will pick it up.
12	South	Advised that dog fouling has noticeably reduced in last few months. Unsure what has changed but wants it to continue. Advises that Berwick upon Tweed* Council are successfully addressing this problem, could we liaise? Thinks that engaging with school children trivialises what an unpleasant problem this is. Thinks advertising should focus on the antisocial and disease spreading nature of dog fouling.
13	South	Wants the entire service withdrawing. Advertise over 6-12 months in press, on website and signs to encourage dog walkers to pick up the mess and take it home. All dog bins to be removed on a given day, vans to be sold and wardens redeployed to other duties such as patrolling and issuing fines.
14	South	Notes that despite lots of local action over the years dog fouling still persists on the green at Grangewood near the Coop and also behind the police house on Birchwood Crescent.

Summary

1. There has been a noticeable improvement in incidents of dog fouling in the last 3 months especially in the South of the borough.
2. Residents feel the service provided by Environmental Services is good and are impressed with the quality of the service and the professionalism of the staff.
3. Some of the information respondents asked for example on fines issued was available on the website but they were unaware of this.
4. Residents understand that fouling is committed by a minority.
5. There is a definite divide between those who think more dog bins are needed and those who think they should all be removed totally.
6. There is a consensus that there needs to be more signage and that it should be hard hitting it its message.

*

<http://www.northumberland.gov.uk/default.aspx?page=3175>

<http://www.berwick-advertiser.co.uk/news/local-news/all-news/more-than-100-owners-hit-with-dog-fouling-fines-1-3594348>

Appendix C

Bassetlaw District Council Posters

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Clean it up!

DOG FOULING CAN LEAD TO A FINE
OF UP TO **£1,000**



Telephone 01909 533 399
email dogpoo@bassetlaw.gov.uk
or visit www.bassetlaw.gov.uk



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —

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Let's clean up this town

HELP BY REPORTING DIRTY DOG OWNERS



Dog fouling can lead to a fine of up to **£1,000**

Telephone 01909 533 399
email dogpoo@bassetlaw.gov.uk
or visit www.bassetlaw.gov.uk



Bassetlaw
DISTRICT COUNCIL
— North Nottinghamshire —



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Dob on a Dirty Dog

DOG FOULING CAN LAND OWNERS WITH A FINE
OF UP TO **£1,000**



Telephone 01909 533 399
email dogpoo@bassetlaw.gov.uk
or visit www.bassetlaw.gov.uk



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DISTRICT COUNCIL
— North Nottinghamshire —

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Appendix D

Bassetlaw District Council Facebook activity

strict Council

Bassetlaw District Council added 2 new photos.
19 December 2014 at 16:34 · Edited ·

'PICK UP OR PAY UP' painted on Brancliffe Lane and Shireoaks in response to complaints about frequent dog fouling incidents outside St Lukes School. Feedback from the public suggests that one particular owner is allowing their (large) dog to roam in one place around the area which is contributing to more dog fouling.

Any information that would help us to identify this individual can be reported to the Council via dogpoo@bassetlaw.gov.uk or if you witness any dog fouling, then Dob on a Dirty Dog: 01909 533 399.

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e Gatekeeper of Worksop. I have
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was difficult to find a place at one time.
ng you revenue. Traders stopped
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- Terms - Cookies - More +

66249/977184562299605/?type=1



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Bassetlaw District Council added 2 new photos.

26 November 2014 · Edited

We have been out leafleting Lidget Lane and The Oval area of Ordsall in Retford. We have also been down Devonshire Road and West Carr Road. We will continue to patrol but we need the public's help in identifying those owners who don't pick up. Scoop it, bag it, bin it. Please.

You can report dog fouling via facebook or:

dogpoo@bassetlaw.gov.uk

[See More](#)



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FOR PUBLICATION

BRIEFING PAPER ON PROGRESS WITH ALLOTMENT STRATEGY 2012-2016

MEETING: ENTERPRISE AND WELLBEING SCRUTINY
COMMITTEE

DATE: 5 FEBRUARY 2015

REPORT BY: SUSTAINABILITY OFFICER

1. Introduction

Since its adoption in 2012 the Allotment Strategy and respective Action Plan has been managed by the Council's Sustainability Officer, Peter Corke. However, as a result of the restructuring of Environmental Services in 2013 the direct management of allotment sites is undertaken by the Green Spaces Officer, Andy Pashley. The administration of rental agreements and legal aspects attaining to the Tenancy Agreement continues to be undertaken by Kier (Facilities Management) and Governance respectively.

The main reason for developing an Allotment Strategy, in partnership with the Chesterfield Allotment Network (CAN), was to provide strategic guidelines for the provision and management of allotments in Chesterfield by the Council. The strategy placing emphasis on the importance of allotments as a leisure and recreational facility and for the benefits to communities, health and well-being and wildlife, as well as in producing low cost locally produced food in a sustainable way.

The strategy directly supports the achievement of the Council's Corporate Plan objectives:

***A clean, green, and attractive Borough, where
our open spaces and built heritage are valued.***

Is linked directly to the following Corporate Programmes, service plans and documents:

- Sustainable Community Strategy
- Asset Management Plan
- Equality, Diversity and Fairness Strategy
- Parks and Open Spaces Strategy
- Greenprint Document
- Replacement Chesterfield Borough Local Plan (2006)

The Aims of the strategy are delivered via an Action Plan containing 5 objectives, monitored by the Sustainability Officer, with progress on each as follows.

2. Progress on Action Plan

Objective 1: To cultivate the improved management of our allotment sites.

	ACTION	TARGET	PROGRESS
1.1	Provide an improved set of rules and suggested constitution to allotment societies.	New set of rules and constitution provided to all allotment associations.	Target achieved September 2012.
1.2	Identify and audit vacant statutory allotment sites and survey/photograph currently occupied sites.	Status of vacant statutory sites and clear record of current provision.	Inspections completed June 2014 with additional follow-up inspections of sites where asbestos was identified scheduled for March 2015.
1.3	Review allotment tenancy agreements.	New tenancy agreement.	Target achieved November 2013.
1.4	Assess rents.	Improved rental structure for allotment sites and clarity on charging.	Target achieved June 2013. New and improved rent structure now implemented.
1.5	Infrastructure improvements.	Undertake infrastructure improvements to ensure disabled have access.	Following inspections in June 2014 the access to all sites was deemed adequate.
1.6	Review the Council's arrangements for the management of allotments.	Clarity on the different departmental responsibilities of allotments in the borough.	Please see Introduction, paragraph 1.

Objective 2: To promote allotments as a benefit for the whole community.

2.1	Provide an improved mechanism for vacant allotments to be acquired by the public.	Central data base/website to publicise allotment sites and vacant plots.	Enquiries are presently directed to individual Allotment Association secretaries via Green Spaces Team.
2.2	Produce guide for tenants in partnership with Chesterfield Allotment Network.	Guide for allotment holders.	Action not completed but due for review, subject to availability of resources, May 2015.

Objective 3: To highlight the role that allotments play in developing a more sustainable environment, encouraging biodiversity and conservation.

3.1	Seek to improve the biodiversity of allotment sites through habitat improvements.	Create wildlife areas where appropriate.	This is an ongoing action that has had real success with the creation of ponds, wildflower areas and bird habitats on allotment sites. Development of a communal orchard on one site that will incorporate a large hibernation mound for bumblebees. Currently considering 'Learn to Grow' initiative at Hasland Park allotments to link with local permaculture initiative – land, food and health!
3.2	Engage with allotment associations to map species diversity on allotment sites.	Map wildlife habitats on and adjacent to all allotment sites.	All allotment sites took part in the 1914-1918 Commemorative Meadow project in Summer 2014. Allotment sites are offered small grants, via Greenprint Sustainability budget, to create or enhance wildlife areas on the sites. Presently, Goldwell No.1 and Rufford Close (see Photo's 1& 2, below) and Avenue Road, supported this scheme.

Objective 4: To develop a health agenda for allotments, focusing on benefits, in terms of improving health in the borough.

4.1	Promote the health benefits of allotment gardening.	Produce guide in partnership with health colleagues on the many health benefits of allotment gardening.	Target not achieved due to budgetary but under review.
4.2	Develop local produce network through and with allotment societies.	Promote sales of allotment produce at monthly Farmers' Market.	Target to be developed alongside 4.1, above, when funding becomes available.

Objective 5: To review existing provision of allotments in Chesterfield and to seek to identify area of potential future allotment provision.

5.1	Assess current allotment provision.	Explore opportunities to provide additional allotments as per current deficiency in some wards.	Ongoing and to become targeted action in revised Green Spaces Strategy.
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3. Conclusion

The Allotment Strategy has aided the delivery of a more unified approach to managing allotments in the borough. The continued involvement of the Chesterfield Allotment Network through bi-annual meetings helps to maintain good relationships and improvements on all of the sites. This is especially true with the changes made recently to the Tenancy Agreement and annual rents.



Photo 1: Rufford Close Allotments – Bees, Wildflowers and Biodiversity, July 2014.



Photo 2: Avenue Road – ‘Lest We Forget’ 1914-1918 Commemorative Meadow. July 2014.

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CHESTERFIELD BOROUGH COUNCIL FORWARD PLAN
FOR THE FOUR MONTH PERIOD 1 FEBRUARY 2015 TO 31 MAY 2015

This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 of key decisions to be made on behalf of the Council. As far as possible and in the interests of transparency, the Council will seek to provide at least 28 clear days notice of new key decisions (and many new non-key decisions) that are listed on this document. Where this is not practicable, such key decisions will be taken under urgency procedures. Decisions which are expected to be taken in private (at a meeting of the Cabinet or by an individual Cabinet Member) are marked "private".

This Forward Plan sets out the details of the 'key' and other major decisions which the Council expects to take during the next four month period. The Plan is rolled forward every month and is available to the public 28 days before the beginning of each month.

A 'Key' Decision is defined as:

Any executive decision which is likely to result in the Council incurring significant expenditure or the making of savings where there is:

- a decision to spend £50,000 or more from an approved budget, or
- a decision to vire more than £10,000 from one budget to another, or
- a decision which would result in a saving of £10,000 or more to any budget head, or
- a decision to dispose or acquire any interest in land or buildings with a value of £50,000 or more, or
- a decision to propose the closure of, or reduction by more than ten (10) percent in the level of service (for example in terms of funding, staffing or hours of operation) provided from any facility from which Council services are supplied.

Any executive decision which will have a significant impact in environmental, physical, social or economic terms on communities living or working in one or more electoral wards. This includes any plans or strategies which are not within the meaning of the Council's Policy Framework set out in Article 4 of the Council's Constitution.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to information Procedure Rules.

The Forward Plan has been extended to now include details of any significant issues to be considered by the Executive Cabinet, full Council and Overview and Scrutiny Committee. It is hoped that this will better meet the needs of elected Members, Officers and the public. They are called "non key decisions". In addition the plan contains details of any reports which are to be taken in the private section of an Executive meeting.

Anyone wishing to make representations about any of the matters in the schedule below may do so by contacting the officer listed. Copies of the Council's Constitution and agenda and minutes for all meeting of the Council may be accessed on the Council's website: www.chesterfield.gov.uk.

Notice of Intention to Conduct Business in Private

Whilst the majority of the business at Cabinet meetings will be open to the public and media to attend, there will inevitably be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. This is formal notice under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that the Cabinet meetings shown on this Forward Plan will be held partly in private because some of the reports for the meeting will contain either confidential information or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it.

A list of the reports which are expected to be considered at this meeting in private are set out in a list on this Forward Plan. They are marked "private", including a number indicating the reason why the decision will be taken in private under the categories set out below:

- (1) information relating to any individual
- (2) information which is likely to reveal the identity of an individual
- (3) information relating the financial or business affairs of any particular person (including the authority holding that information)
- (4) information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
- (5) Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- (6) Information which reveals that the authority proposes (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or (b) to make an order or direction under any enactment.
- (7) Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

If you would like to make representations about any particular decision to be conducted in private at this meeting then please email: democratic.services@chesterfield.gov.uk. Such representations must be received in advance of 5 clear working days before the date Cabinet meeting itself, normally by the preceding Monday. The Council is required to consider any representations received as to why an item should not be taken in private and to publish its decision.

It is possible that other private reports may be added at shorter notice to the agenda for the Cabinet meeting or for a Cabinet Member decision.

Cabinet meetings are held at the Town Hall, Chesterfield, S40 1LP, usually starting at 10.30 am on Tuesdays, but subject to change in accordance with legal notice periods.

Huw Bowen
Chief Executive



Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decisions									
Key Decision 329	Local Plan: Sites and Boundaries Development Plan document - to agree preferred options for public consultation.	Cabinet	Deputy Leader & Executive Member for Planning	10 Feb 2015		Meetings	Report of Strategic Planning and Key Sites Manager	Alan Morey Tel: 01246 345371 alan.morey@chesterfield.gov.uk	Public
Key Decision 337	THI Scheme Project Evaluation - to receive a final evaluation of the THI project for Chesterfield Town Centre.	Cabinet	Deputy Leader & Executive Member for Planning	7 Apr 2015		Meetings	Report of Development Management and Conservation Manager	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public
Key Decision 339	Proposals for future use of the former garage site of Hady Lane To seek approval to enter into an agreement to lease for the former garage site on Hady Lane to enable its conversion into a two pitch gypsy and traveller site.	Cabinet	Executive Member - Housing	27 Jan 2015	Assistant Executive Member	Meetings.	Report of Business Planning and Strategy Manager - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 1

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 340	Caravan and Mobile Home Park Licensing	Cabinet	Executive Member - Housing	10 Feb 2015	Assistant Executive Member	Meetings.	Report of Business Planning and Strategy Manager - Housing Services	Jane Thomas jane.thomas@chesterfield.gov.uk	Public
Key Decision 398	Sale of CBC Land/Property	Deputy Leader & Executive Member for Planning	Deputy Leader & Executive Member for Planning	30 Jan 2015		Meeting.	Report of Head of Kier	Matthew Sorby Tel: 01246 345800 matthew.sorby@chesterfield.gov.uk	Exempt 3 Contains financial information
Key Decision 434	Housing Services Fire Management Policy	Cabinet	Executive Member - Housing	27 Jan 2015	Assistant Executive Member for Housing	Meeting.	Report of the Business Planning and Strategy Manager- Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 438	Six Month Review of PPP Performance	Cabinet	Executive Member - Governance and Organisational Development	10 Feb 2015	Assistant Executive Member	Meetings	Report of GP:GS Programme Manager	John Moran Tel: 01246 345389 john.moran@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 444	Housing Revenue Account Business Plan	Cabinet	Executive Member - Housing	7 Apr 2015	Assistant Executive Member	Meetings	Report of Business Planning and Strategy Manager - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 445	Annual Housing Revenue Account Rent and Service Charge Increase	Cabinet	Executive Member - Housing	27 Jan 2015	Assistant Executive Member	Meetings	Report of Business Planning and Strategy Manager - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 446	Housing Capital Programme 2015/16, 2016/17 and 2017/18	Cabinet	Executive Member - Housing	10 Feb 2015	Assistant Executive Member	Meetings	Report of Business Planning and Strategy Manager - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 448	Environmental Health Fees and Charges 2015/16	Cabinet	Executive Member - Environment	10 Mar 2015	Assistant Executive Member	Meetings.	Report of Environmental Health Manager	Russell Sinclair Tel: 01246 345397 russell.sinclair@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 449	Trade Waste and Miscellaneous Fees and Charges 2015/16	Cabinet	Executive Member - Environment	17 Feb 2015	Assistant Executive Member	Meetings	Report of Waste and Street Cleaning Manager	Dave Bennett Tel: 01246 345122 dave.bennett@chesterfield.gov.uk	Exempt 3
Key Decision 451	Parks and Open Spaces Fees and Charges 2015-16 (including Cemeteries and Outdoor Recreation)	Cabinet	Executive Member - Environment	17 Feb 2015	Executive Member for Leisure, Culture and Tourism Assistant Executive Member	Meetings	Report of Leisure and Amenities Manager	Andy Pashley Tel: 01246 345099 andy.pashley@chesterfield.gov.uk	Public
Key Decision 452	Fees and charges for Sport and Leisure (Indoor Facilities) 2015/16	Cabinet	Executive Member - Leisure, Culture and Tourism	10 Feb 2015	Assistant Executive Member	Meetings	Report of Sports and Leisure Manager	Mick Blythe Tel: 01246 345101 mick.blythe@chesterfield.gov.uk	Public
Key Decision 453	Chesterfield Open Market Fees and Charges 2015/16	Cabinet	Executive Member - Leisure, Culture and Tourism	27 Jan 2015	Assistant Executive Member	Meetings	Report of Town Centre Operations Manager	Andy Bond Tel: 01246 345991 andy.bond@chesterfield.gov.uk	Public
Key Decision 466	Accountancy Service Restructure	Joint Cabinet and Employment & General Committee	Leader & Executive Member for Regeneration	10 Mar 2015		Meeting	Report of Head of Finance	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Exempt 1, 3 Relating to individuals and financial and business affairs

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 467	Strategic Housing Acquisitions	Cabinet	Executive Member - Housing	17 Feb 2015	Assistant Executive Member	Meeting	Report of Strategy and Policy Officer	James Crouch Tel: 01246 345150 james.crouch@chesterfield.gov.uk	Public
Key Decision 468	HRA Revenue Budget 2014/15 to 2019/20	Cabinet	Executive Member - Housing	10 Feb 2015	Assistant Executive Member	Meeting	Report of Business Planning and Strategy Manager - Housing Services and Head of Finance	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 469	Housing Repairs Budget 2015/16	Cabinet	Executive Member - Housing	10 Feb 2015	Assistant Executive Member	Meeting	Report of Operational Services Manager	Martyn Bollands Tel: 01246 345020 martyn.bollands@chesterfield.gov.uk	Public
Key Decision 472	Parks and Open Spaces Strategy	Cabinet Council	Executive Member - Environment	27 Jan 2015 26 Feb 2015	Executive Member for Leisure, Culture and Tourism, Assistant Executive Members, Enterprise and Well-being Scrutiny Committee	Meetings	Report of Leisure and Amenities Manager	Andy Pashley Tel: 01246 345099 andy.pashley@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 473	Anti Social Behaviour Crime and Policing Act 2014 Amendments to the previous 2003 Act	Cabinet	Executive Member - Customers and Communities	17 Feb 2015	Assistant Executive Member	Meetings	Report of Policy Manager	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public
Key Decision 476	Sports Facilities Strategy	Council	Executive Member - Leisure, Culture and Tourism	26 Feb 2015	Assistant Executive Member	Meetings	Report of Sport and Leisure Manager	Mick Blythe Tel: 01246 345101 mick.blythe@chesterfield.gov.uk	Public
Key Decision 478	London Boroughs Estate – Barrow Hill Environmental Improvements To sign off programme of environmental improvements to the London Boroughs Estate	Cabinet	Executive Member - Housing	17 Feb 2015	Assistant Executive Member	Meeting	Report of Housing Services Manager - Business Planning and Strategy	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 484	Home Energy Conservation Act Update To seeking approval for the adoption and publication of the Home Energy Conservation Act Report.	Cabinet	Executive Member - Housing	10 Mar 2015	Assistant Executive Member	Meetings	Report of Private Sector Housing Manager	Jane Thomas jane.thomas@chesterfield.gov.uk	Public
Key Decision 485	Housing Strategy Update To seek approval for the adoption and publication of the Council's Housing Strategy 2013-16	Cabinet	Executive Member - Housing	24 Mar 2015	Assistant Executive Member	Meeting	Report of Business Planning and Strategy Manage - Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Public
Key Decision 487	Collection Fund Revised Estimates 2014/15	Cabinet	Deputy Leader & Executive Member for Planning	27 Jan 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public
Key Decision 488	Treasury Management and Annual Investment Strategies	Cabinet Council	Deputy Leader & Executive Member for Planning	10 Feb 2015 26 Feb 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 489	Risk Management Strategy	Cabinet Council	Deputy Leader & Executive Member for Planning	10 Feb 2015 26 Feb 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public
Key Decision 490	Capital Strategy and General Fund Capital Programme	Cabinet Council	Deputy Leader & Executive Member for Planning	17 Feb 2015 26 Feb 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public
Key Decision 491	2015/16 Budget and Medium Term Financial Plan	Cabinet Council	Leader & Executive Member for Regeneration	17 Feb 2015 26 Feb 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public
Key Decision 492	Council Tax for 2015/16	Council	Leader & Executive Member for Regeneration	26 Feb 2015			Report of Chief Finance Officer	Barry Dawson Tel: 01246 345451 barry.dawson@chesterfield.gov.uk	Public
Key Decision 493	Senior Pay Policy To approve the Senior Pay Policy in accordance with the Localism Act 2010	Cabinet Council	Executive Member - Governance and Organisational Development	17 Feb 2015 26 Feb 2015			Report of HR and Payroll Service Lead	Jane Dackiewicz Tel: 01246 345257 jane.dackiewicz@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 494	Derby and Derbyshire Combined Authority To determine whether the Council's role in promoting economic development and regeneration, and improving transport within its area can be more effectively and efficiently delivered through working as part of a new Combined Authority for Derby and Derbyshire.	Cabinet Council	Leader & Executive Member for Regeneration	10 Feb 2015 11 Feb 2015			Report of Chief Executive, Executive Director, Development and Growth Manager and the Local Government and Regulatory Law Manager. Governance Review Proposed Scheme of Governance	Michael Rich, Neil Johnson michael.rich@chesterfield.gov.uk, Tel: 01246 345241 neil.johnson@chesterfield.gov.uk	Public
Key Decision 495	Local Government Pension Scheme To approve the revised Discretions in accordance with the changes to the Local Government Pension Scheme Regulations	Cabinet Council	Executive Member - Governance and Organisational Development	17 Feb 2015 26 Feb 2015			Report of HR and Payroll Lead	Jane Dackiewicz Tel: 01246 345257 jane.dackiewicz@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 496	Approval of Chesterfield Borough Council's Corporate Plan 2015-16	Cabinet Council	Leader & Executive Member for Regeneration	17 Feb 2015 26 Feb 2015			Report of Corporate Management Team	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public
Key Decision 497	Purchase of 39 St Augustine's Avenue Re-purchase of Right to Buy(RTB) Property	Cabinet	Executive Member - Housing	17 Feb 2015			Report of Planning and Strategy Manager – Housing Services	Alison Craig Housing Tel: 01246 345156 alison.craig@chesterfield.gov.uk	Exempt 1, 2, 3
Key Decision 498	Consideration of a Community Right to Bid nomination Localism Act 2011 – Consideration of the Community Right to Bid (Assets of Community Value) nomination for the Wellington Hotel, New Whittington	Deputy Leader and Executive Member for Planning - Executive Member Decision	Deputy Leader & Executive Member for Planning	3 Mar 2015			Report of Policy Manager	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Key Decision 499	Renewal of Repairs and Maintenance Contract	Cabinet	Executive Member - Housing	10 Mar 2015			Report of Operational Services Manager – Housing Services	Martyn Bollands Tel: 01246 345020 martyn.bollands@chesterfield.gov.uk	Public
Private Items -Non Key/ Significant but non-Key									
Non-Key 363	Application for Home Repairs Assistance	Executive Member - Housing	Executive Member Housing - Executive Member decisions	30 Jan 2015	Assistant Executive Member	Meeting	Report of Business Planning and Strategy Manager - Housing Services	Jane Thomas jane.thomas@chesterfield.gov.uk	Exempt 1, 3 Information relating to an individual Information relating to financial affairs
Non-Key 364	Application for Waiver of Private Sector Housing Discretionary Decisions (including Home Repair Assistance and Disabled Facilities Grants)	Executive Member - Housing	Executive Member - Housing	30 Jan 2015	Assistant Executive Member - Housing	Meeting	Report of Local Government and Regulatory Law Manager	Stephen Oliver Tel: 01246 345313 stephen.oliver@chesterfield.gov.uk	Exempt 1 Contains information relating to an individual.

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Non-Key 365	Outstanding Debts for Write Off	Executive Member - Customers and Communities	Executive Member - Customers and Communities	31 Jan 2015	Assistant Executive Member – Customers and Communities	Meeting	Report of Customer Centre Services Manager	Maureen Madin Tel: 01246-345487 maureen.madin@chesterfield.gov.uk	Exempt 3 relating to financial or business affairs
Non-Key 367	Lease of Commercial and Industrial Properties	Deputy Leader & Executive Member for Planning	Deputy Leader & Executive Member for Planning	30 Jan 2015			Report of Kier Asset Management	Christopher Oakes Tel: 01246 345346 christopher.oakes@chesterfield.gov.uk	Exempt 3 relating to financial or business affairs
Non-Key 372	Creation of Digital Content Editor post	Joint Cabinet and Employment & General Committee	Leader & Executive Member for Regeneration	10 Mar 2015		Meetings	Report of Communications and Marketing Manager	John Fern Tel: 01246 345245 john.fern@chesterfield.gov.uk	Public
Non Key Decision									
Non-Key Non Key 24	List of Buildings of Local Interest - to consider the list of nominated buildings and agree an assessment panel and process	Deputy Leader & Executive Member for Planning	Deputy Leader & Executive Member for Planning	10 Mar 2015	Consultation with property owners	Meeting	Report of Development Management and Conservation Manager	Paul Staniforth Tel: 01246 345781 paul.staniforth@chesterfield.gov.uk	Public

Key Decision No	Details of the Decision to be Taken	Decision to be taken by	Relevant Portfolio Holder	Earliest Date Decision can be Taken	Proposed Consultees	Method(s) of Consultation	Documents to be considered by Decision taker	Representations may be made to the following officer by the date stated	Private
Non-Key 25	Corporate Plan 2014/15 Six Month Update	Cabinet	Deputy Leader & Executive Member for Planning	10 Feb 2015		Meetings	Report of Policy Manager	Donna Reddish Tel: 01246 345307 donna.reddish@chesterfield.gov.uk	Public
Non-Key 27	Consideration of the recommendations of the Enterprise and Wellbeing Scrutiny Committee on the Parks and Open Spaces Strategy	Cabinet	Executive Member - Environment	27 Jan 2015			Report of Committee and Scrutiny Co-ordinator	Donna Cairns Committee & Scrutiny Co-ordinator donna.cairns@chesterfield.gov.uk	Public
Non-Key 29	Representatives on Outside Bodies 2014/15 To approve appointments to Sheffield City Regions Combined Authority Audit Committee, Chesterfield and District Joint Crematorium Committee, and Markets Consultative Committee.	Executive Member - Governance and Organisational Development	Executive Member - Governance and Organisational Development	10 Feb 2015			Report of Committee and Scrutiny Co-ordinator	Donna Cairns Committee & Scrutiny Co-ordinator donna.cairns@chesterfield.gov.uk	Public

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SCRUTINY COMMITTEE RECOMMENDATIONS - IMPLEMENTATION MONITORING FORM

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5 Page 55	New Leisure Facilities (SPG) (<i>now Leisure, Sport and Cultural Activities SPG including various sub groups</i>)	EW 05.06.14 Cabinet 23.09.14	<ol style="list-style-type: none"> 1. Consider Community Engagement Strategy principles throughout corporate projects. 2. Pre consultation dialogue takes place with key stakeholders. 3. Internal communications and engagement plan be developed for projects impacting on employees. 	6 month progress report		Monitoring due 23.04.15
EW5b	- Playing Pitches Strategy	EW 20.10.14	<ol style="list-style-type: none"> 1. Support the draft Playing Pitches Strategy as received by EW on 02.10.14. 2. Progress report be received in 12 months to confirm delivery progress including on impact in reversing Junior Teams shortfall and interest of young people in playing. 	12 months progress report.		Monitoring due October 2015.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW5c	- Sports Facilities Strategy	EW 18.12.14 Cabinet 13.01.15	<ol style="list-style-type: none"> 1. Prioritise facilities to be community focused, aiming for good health impacts especially for those with mental health issues and the elderly. 2. Physical access to comply with Sport England standards to encourage community based delivery and participation. 			Monitoring due October 2015
EW5d	- Parks and Open Spaces Strategy sub group.	EW 18.12.14 Pending Cabinet	<ol style="list-style-type: none"> 1. Community consultation take place when making proposals for investment in a park / open space, whilst also promoting health benefit awareness. Consultation to be in line with Council's Community Engagement Strategy with regard to University of Nottingham students' engagement workshop model. 2. Prioritise disability access when developing such investment proposals. 3. Review Play Strategy in next 12 months. 	6 month progress report. 12 month progress report for Play Strategy.		Monitoring due June 2015.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> <i>(italics = Agreed by Scrutiny Committee but not yet considered by decision making body) *</i>	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny <i>(6 monthly progress reports)</i>
			<ul style="list-style-type: none"> 4. Use Council website more effectively to promote parks and open spaces. 5. Use signs and notices better to promote parks and open spaces. 			
OP5	ICT Developments (under Great Place, Great Service)	OP 10.09.14 Cabinet 02.12.14	That the Council employ an ICT specialist to represent the Council's ICT needs / requirements.	6 month progress report.	Cabinet to report back for OP consideration as per Cabinet decision.	Monitoring due March 2015.
OP4	Review into External Communications (SPG)	OP 19.06.14 Cabinet 29.07.14	<ul style="list-style-type: none"> 1. Adopt clear branding 2. Review marketing / communication activities. 3. Introduce use of analytics. 4. Adopt a 'digital first' approach. 	6 month progress report		Monitoring due June 2015
EW4	Hackney Carriage Licence Limit (SPG)	EW 16.01.14 Appeals & Regulatory Cttee on 12.02.14	<ul style="list-style-type: none"> 1. Produce clear comparison survey by taxi rank. 2. Produce written procedure for future reviews & include in the Forward Plan. 3. That Appeals & Regulatory Cttee consider other options to reduce number of Hackney licences when new legislation permits. 	6 month progress report.	Monitoring due 08.09.14. Information requested E&W 18.12.14, circulated 30.12.14.	Monitoring due June 2015.

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Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or <i>Decision making body resolution</i> (<i>italics = Agreed by Scrutiny Committee but not yet considered by decision making body</i>) *	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny (6 monthly progress reports)
EW3	Parking Policy (SPG)	14.02.13 Cabinet on 05.03.13	<ol style="list-style-type: none"> 1. The barrier system of parking control which gives change, be extended to other car parks. 2. Improvements be implemented for the New Beetwell Street MSCP to bring the facility up to a standard equivalent to that at Vicar Lane. 3. Improvements to signage across the town centre and at the entry points to off-street car parks be undertaken. 	6 month progress report	Progress provided to EW on 05.09.13 and 05.06.14. Requested progress circulated to EW Members 22.01.15.	Monitoring due July 2015.
EW2	Review of Water Rates Payment Policy (SPG)	16.01.14 and 05.06.14 Cabinet 29.07.14.	<ol style="list-style-type: none"> 1. Provide 6 month update on collection process and technology review. 2. Provide update when contract signed and again after 1 year. 3. Support review of Tenant's information. 4. Provide 6 month update on number of evictions for water rates. 5. Amend Policy wording. 	6 months	Further SPG review / recommendations approved by EW 16.01.14 and on 05.06.14. Progress requested by EW on 18.12.14. Circulated 28.01.15.	Monitoring due July 2015.

Ref No	Item (Scrutiny Issue or Topic. SPG = Scrutiny Project Group work)	Decision Dates (Scrutiny Committee, Cabinet, Council & its Committees)	Scrutiny Committee Recommendations and/or Decision making body resolution <i>(italics = Agreed by Scrutiny Committee but not yet considered by decision making body) *</i>	Completion Date for Actions	Action / Response Completed	Further Action Required by Scrutiny <i>(6 monthly progress reports)</i>
CCO1	Statutory Crime & Disorder Scrutiny Ctte			Meeting held 08.01.15.		Next 6 monthly meeting due July 2015.
Page 59	“ “	29/09/11 (No 0044)	Progress report on sharing information re alcohol related health problems and hospital admissions.	6 months from 29/09/11.	Statistics received 08.01.15.	Agreed 08.01.15 statistics on alcohol related health problems / hospital admissions be reported to each 6 monthly meeting.
	“ “	10.04.14 (No 58)	Derbyshire County Council Health Scrutiny Committee requested to obtain / share information regarding alcohol related hospital admissions.	Request made 13.05.14.	Awaiting response. Matter related to Item 1 above.	1. Agreed as above.

Abbreviations Key : OP = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. EW = Enterprise and Wellbeing Scrutiny Committee).

* Note recommendation wording may be abridged.

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CHESTERFIELD BOROUGH COUNCIL

WORK PROGRAMME : ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE on 05 FEBRUARY 2015

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
1	05.02.15	Allotments Strategy	Annual progress report. Last received 16.01.14.	<i>Head Environment E&W (19.04.12)</i>	<i>Environment</i>
2	05.02.15	Scrutiny Project Group Report on Dog Fouling	See item 10 below. Final report due 11.12.14.	<i>E&W</i>	<i>Environment</i>
3	05.02.15	Street Scene Improvement Plan	Progress report last received 16.01.14. Annual progress report due 05.02.15.	<i>E&W</i>	<i>Environment</i>
4	TBC	Housing Allocations Policy	Received 14.02.13 and 07.11.13. Report on policy proposals received 18.12.14. Report back to E&W following consultation (expected March).	<i>Link Officer (Housing) 12.11.12</i>	<i>Housing</i>
<i>Scrutiny Project Groups (SPG) :</i>					
5	Every meeting.	Leisure, Sport and Culture Activities SPG	Agreed 16.02.12. Refreshed 05.09.13. Broadened 02.10.14 to include Playing Pitches Strategy & appoint sub-groups. Work on Sports Facilities, Playing Pitches, & Parks and Open Spaces Strategies concluded as at 18.12.14 and recommendations moved to monitoring schedule.	<i>CCO / E&W / Officers via annual consultation</i>	<i>Leisure, Culture & Tourism / Environment</i>

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Agenda Item 9

CHESTERFIELD BOROUGH COUNCIL

	Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
5b	“ “	“ “	Sub Group on Community Sport and Physical Activity. Agreed 02.10.14. Pending commencement.	<i>E&W</i>	<i>Leisure, Culture & Tourism / Environment</i>
6	Every meeting	Taxi Subsidy Update	Agreed 16.01.14. Pending commencement.	<i>E&W (16.01.14)</i>	<i>Environment</i>
7	Every meeting	Dog Fouling Update	Agreed 31.07.14 following Community Assembly consultation. SPG final report scheduled for E&W 05.02.15.	<i>E&W (31.07.14)</i>	<i>Environment</i>
<i>Items Pending Reschedule or Removal</i>					
8		Housing Accommodation and Support Budget, and Older Peoples Services	To look at impact of County Council funding reductions on housing services. Report received at extra E&W held 20.10.14.	<i>Link Officer (Housing) 10.02.14</i>	<i>Housing</i>
9		Careline Consortium	Report received at extra E&W held 20.10.14. Progress requested 18.12.14.	<i>E&W (31.07.14)</i>	<i>Housing</i>
10		Sport and Leisure Strategies	Initial report received 07.11.13. Various strategies being developed. Playing Pitches Strategy received 20.10.14. Parks and Open Spaces Strategy received 18.12.14. Sports Facilities Strategy received 18.12.14.	<i>Head of Environment E&W (21.06/12)</i>	<i>Leisure, Culture & Tourism</i>

CHESTERFIELD BOROUGH COUNCIL

Scrutiny Committee Date:	Business Item :	Status :	Raised by :	Executive Responsibility
<i>New Business Items Proposed :</i>				
/None.				

Note: Items for monitoring (from scrutiny reviews and/or recommendations) are not included above but are listed in the Scrutiny Monitoring Form a separate item on the agenda. Items from the Forward Plan and Scrutiny Monitoring Form can be included in the work programme. *[KEY to abbreviations : O&P = Overview and Performance Scrutiny Forum. CCO = Community, Customer and Organisational Development Scrutiny Committee. E&W = Enterprise and Wellbeing Scrutiny Committee. TBC = to be confirmed. KD = Forward Plan Key Decision]* **(Next meeting date is 23 April 2015).**

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ENTERPRISE AND WELLBEING SCRUTINY COMMITTEE**Thursday, 18th December, 2014**

Present:-

Councillor Slack (Chair)

Councillors Dyke Gibson
Flood
M Stone+
Miles

Mick Blythe, Sports and Leisure Manager ++
Anita Cunningham, Policy and Scrutiny Officer
Donna Cairns, Committee and Scrutiny Coordinator
Julie McGrogan, Housing Service Manager, Customer Division +

+ Attended for Minutes No. 44, 45 and 46

++ Attended for Minutes No. 47 – 52.

44 APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Callan and Hawksworth.

45 EXECUTIVE MEMBER FOR HOUSING - REPORT ON HOUSING ALLOCATIONS POLICY

The Assistant Executive Member for Housing and the Housing Service Manager, Customer Division presented a report on the Housing Allocations Policy.

The report outlined the proposals that were to be put forward for consultation following Cabinet approval. Consultation would be carried out with existing tenants and with other relevant stakeholders, including community groups, other local authorities and housing agencies.

These proposals had been developed following a review of the impact of welfare reform since 2013 and in response to changes in government

guidance and Derbyshire County Council's housing related support programme.

The proposals included the introduction of a one year residency requirement, increasing the use of direct matching with priority band applicants, re-establishing children in flats points, and removing lodging points.

Concerns were discussed about the number of tenancy breakdowns there were within 12 months for young people. Members raised questions about whether there were more young people affected who were unemployed and on welfare benefits.

The Housing Service Manager, Customer Division advised that a higher proportion of failed tenancies for young people were those in receipt of benefits. Changes in the benefit system saw an increase in the numbers and length of sanctions, making incomes much more variable. Members also commented that zero hours contracts can have similar impacts through erratic incomes and the issue of affordability was significant for young people sustaining a tenancy.

The Housing Service Manager, Customer Division advised that the introduction of risk assessments for tenancy breakdown was also proposed to identify where tenancies would be unaffordable and unsuitable, and whether additional support could be beneficial. The support offered to vulnerable tenants was agreed as an important factor.

The Assistant Executive Member for Housing advised that housing policy could not be expected to mitigate all of the impacts of welfare reform and budget cuts.

Members were pleased to note that there was a proposal to re-introduce children in flats points.

The Committee thanked the Assistant Executive Member for Housing, and the Housing Service Manager, Customer Division for presenting the report and answering the Committee's questions.

RESOLVED –

- (1) That Cabinet be recommended to support the proposed changes to the Housing Allocations Policy as detailed in the report.

- (2) That a progress report with the results on the consultation following its completion be provided to the Enterprise and Wellbeing Scrutiny Committee.

46 **EXECUTIVE MEMBER FOR HOUSING - REPORT ON SUPPORT FOR VULNERABLE TENANTS**

The Assistant Executive Member for Housing and the Housing Service Manager, Customer Division presented a report on a review of the arrangements to support vulnerable tenants.

The report outlined the review that was on-going into the current caseloads, service demands and emerging issues in tenancy support such as the high incidence of tenancy breakdown, welfare reform and possible budget cuts by Derbyshire County Council.

The Housing Service Manager, Customer Division advised of the proposals for improving tenancy support for young people, such as tenancy training, literature for schools, and a mediation service to encourage parents to keep their children living at home.

A 'supported' housing project for young people and a furnished accommodation pilot scheme were also being explored.

It was also reported that additional funding was being sought in partnership with North East Derbyshire and Bolsover District Councils to provide specialist housing advice for young people in receipt of benefits.

Concerns were discussed about the number of young people suffering from mental health issues who could not cope with the demands of maintaining a tenancy on their own. Members commented that schemes to promote parental responsibility should be encouraged.

Members were also pleased to note the possibility of a scheme to provide furnished accommodation as acquiring furniture and white goods was often an issue for new tenants on low incomes. It was commented that a council run scheme could offer a good alternative to high cost loans or hire-purchase options.

The Committee thanked the Assistant Executive Member for Housing, and the Housing Service Manager, Customer Division for presenting the report and answering the Committee's questions.

RESOLVED –

- (1) That Cabinet be recommended to support the proposals for the support of vulnerable tenants as detailed in the report.

47 SCRUTINY PROJECT GROUPS (PARKS AND OPEN SPACES STRATEGY - SCOPE)

The scoping document for the Project Group on the Parks and Open Spaces Strategy was considered for approval by the committee. This Project Group was a sub-group of the Project Group on Leisure, Sport and Culture Activities.

RESOLVED –

That the Scrutiny Project Group's scope on Parks and Open Spaces Strategy be approved.

48 SCRUTINY PROJECT GROUP REPORT ON PARKS AND OPEN SPACES STRATEGY

The Scrutiny Project Group Report and Recommendations on the Parks and Open Spaces Strategy were presented by the group leader Councillor Miles.

The Project Group had been carrying out a review of the revised Parks and Open Spaces Strategy. The review was co-ordinated alongside a review of the sport and leisure strategy and demands on the timeframe from planning policy requirements. The Project Group investigated and reported only on the key issues to enable the early implementation of the revised strategy.

The Project Group's report outlined the methodology for carrying out the review, including site visits. Councillor Miles also expressed the group's thanks to the Public Health Department at Derbyshire County Council who had provided a lot of supporting materials.

Concerns had been identified with the level of public use of parks and open spaces and also that investment in facilities needed to be focused in areas of health inequality and deprivation. It was noted that the revised strategy proposed priority areas that were identified as having a deficiency in quality parks and open spaces and were areas of multiple deprivation.

The promotion of the use of parks and open spaces to improve the health and well-being of the community was the focus of the group's recommendations.

It was hoped that the recommendations would lead to parks and open spaces being adapted to the needs of the local community, with a focus on increasing access for users with disabilities and widening public awareness of the facilities and spaces local to them.

In addition to the group's recommendations, it was discussed that an increase in signs to local parks would be beneficial alongside the use of new forms of communication, such as the council website.

The Committee expressed their thanks to the members of the Project Group for their work and to the Leisure and Amenities Manager and the Committee and Scrutiny Co-ordinator for assisting the Project Group in their review.

RESOLVED –

That the following recommendations be presented to Cabinet for consideration:

- (1) That consultation is carried out with local residents and community groups when proposals are put forward for investment in a park or open space, in conjunction with promoting awareness of the health benefits. Such consultation should be in line with the Council's Community Engagement Strategy and regard should be given to the community engagement model produced by students from University of Nottingham's masters in public health course in partnership with Derbyshire County Council's Public Health Department.
- (2) That disability access should be prioritised when proposals are developed for investment in parks and open spaces.

- (3) That the Play Strategy be reviewed within the next 12 months in order to rationalise the provision of equipped play areas, taking into account the age profiles of the surrounding areas.
- (4) That the Council's website should be used more effectively to promote parks and open spaces with maps and details of community events and activities.
- (5) That signs and notices be used more effectively to promote the use of parks and open spaces.

49 **SCRUTINY PROJECT GROUPS, PROGRESS REPORTS**

The Committee considered progress with its Scrutiny Project Groups.

Dog Fouling

The lead member for the group, Councillor Innes provided an update on the progress of the Scrutiny Project Group on Dog Fouling. A report was to be ready for the next meeting of the Committee and would focus on the promotion of the successful activities the council already undertakes and some suggestions to improve these.

Leisure, Sport and Culture Activities

The lead member for the group, Councillor Flood, gave an update on the group's progress. The sub-groups on the Parks and Open Spaces Strategy and the Sports Facilities Strategy had completed their reviews. The main group had continued to review the new sport and leisure facilities project at Queen's Park.

The Sports and Facilities Manager gave an update on the building work so far of the new Queen's Park Sports Centre and reported that no complaints had been received from local residents about the building work or the proposed changes to the roads and traffic control around the site. The work was progressing on schedule.

Councillor Flood advised the group had attended a site visit with the contractors and were impressed with the health and safety arrangements. The group was also pleased to note that level of local businesses and

workforce being used, including an impressive number of apprentices. The plans for education activities with local schools and colleges to be carried out on site were also noted as a positive aspect of the development.

It was anticipated that a written report on the group's work would be provided at the Committee's meeting in April 2015.

50 **EXECUTIVE MEMBER FOR LEISURE, CULTURE AND TOURISM - SPORTS FACILITIES STRATEGY**

The Sports and Facilities Manager presented the draft "Chesterfield Borough Council Sports Facilities Strategy 2014 – 2028". It was advised that this strategy was required to progress the current sports and leisure projects and initiatives and to underpin the Council's Local Plan, Core Strategy.

This strategy complemented the Playing Pitch and Outdoor Sports Strategy, which was approved at Full Council on 17 December 2014, and also supported Sport England Strategic Facilities Funding for Queen's Park Sports Centre.

The draft Sports Facilities Strategy covered the protection, enhancement and future development of sports facilities including swimming pools, sports halls and artificial grass pitches.

The Sports and Facilities Manager advised that the draft strategy was developed using the Sport England Facilities Planning Model to analyse the demand for and supply of sports facilities across the Borough and to identify key issues and priorities.

Members raised concerns about whether council ownership of sports facilities may be more beneficial to the community than if new facilities were owned by schools or other organisations as access may be more restricted. The Sports and Facilities Manager outlined the plans for building partnerships with schools and other sports facilities providers to improve community access as this was a key priority. Any council funding for sports facilities would be tied to carefully defined conditions about community access.

Members commented on the possibility to promote sports activities where there may not be suitable facilities through 'pop-up' games. The Sports

and Facilities Manager advised that a Sports and Physical Activity Strategy was also being developed that would look at these issues. Members also welcomed the possibility for a briefing session with Sport England to be arranged regarding encouraging participation in sports for young people.

Members asked about how the development of new sports facilities not currently in the town might be considered. The Sports and Facilities Manager advised the Sport England Facilities Planning Model would be followed to assess the demand, the sustainability of sports clubs and the distance to other facilities in the region.

The Sports and Facilities Manager also referred to the work of the Scrutiny Project Group on the Sports Facilities Strategy and confirmed that the findings of the group had been incorporated into the draft strategy for consideration by Cabinet.

The Committee thanked the Sports and Facilities Manager for presenting the report to the Committee and answering their questions.

RESOLVED –

That the draft Sports Facilities Strategy be noted and further considered with the Scrutiny Project Groups Report on the strategy at the next agenda items.

51 SCRUTINY PROJECT GROUPS (SPORTS FACILITIES STRATEGY - SCOPE)

The scoping document for the Project Group on the Sports Facilities Strategy was considered for approval by the committee. This Project Group was a sub-group of the Project Group on Leisure, Sport and Culture Activities.

RESOLVED –

That the Scrutiny Project Group's scope on Sports Facilities Strategy be approved.

52 **SCRUTINY PROJECT GROUP REPORT ON SPORTS FACILITIES STRATEGY**

The Scrutiny Project Group Report and Recommendations on the development of the Sports Facilities Strategy were presented by the group leader, Councillor Flood.

The Scrutiny Project Group supported the adoption of the draft strategy subject to additional priorities being included for community focus, positive health impacts and accessibility.

The Committee expressed their thanks to the members of the Project Group for their work and to the Sports and Facilities Manager and the Committee and Scrutiny Co-ordinator for assisting the Project Group in their review.

RESOLVED -

That the Draft Sports Facilities Strategy be supported subject to the inclusion of the findings of the Scrutiny Project Group regarding:

- (1) Priorities regarding facilities being community focused and aiming for positive health impacts, in particular for those with mental health issues and the elderly at risk of being isolated; and
- (2) Reference to accessibility – physical access to comply with Sport England access standards and encouraging participation through community based delivery.

53 **FORWARD PLAN AND NOTICES OR URGENT DECISIONS**

The Forward Plan was considered. Notices of Urgent Decisions were also presented to members of the Committee for information.

RESOLVED –

- (1) That the Forward Plan be noted.
- (2) That the Notices of Urgent Decisions be noted.

54 **SCRUTINY MONITORING**

The Committee considered an update on the implementation of approved Scrutiny recommendations.

RESOLVED –

- (1) That the update be noted.
- (2) That a written update on the implementation of the recommendations on the Parking Policy be requested to be circulated to the Committee members.
- (3) That a written update on the Hackney Carriages License Limit be requested to be circulated to the Committee members.
- (4) That a written update on the implementation of the recommendations on the Water Rates Payment Policy be requested to be circulated to the Committee members.

55 **OVERVIEW AND SCRUTINY DEVELOPMENTS**

The Policy and Scrutiny Officer advised that the corporate review of Overview and Scrutiny was progressing.

RESOLVED –

That the update be noted.

56 **WORK PROGRAMME FOR ENTERPRISE AND WELLBEING
SCRUTINY COMMITTEE**

The Committee considered a list of items raised to date for its Work Programme.

RESOLVED –

- (1) To confirm that items on the Work Programme be approved subject to agreed changes.

- (2) That the Housing Allocations Policy item be rescheduled on the Work Programme for an update to be received following the completion of the consultation period.
- (3) That the Street Scene Improvement Plan be added to the agenda for the next Committee meeting.
- (4) That the Allotments Strategy be added to the agenda for the next Committee meeting.
- (5) That the Scrutiny Project Group final report on dog fouling be added to the agenda of the next meeting.
- (6) That the Homeless Prevention Service Restructure be removed from the Work Programme.
- (7) That an update on the position regarding the Careline Consortium contract be requested to be circulated to the Committee members.
- (8) That an update in relation to the impact of Decent Homes improvement programme be requested to be circulated to the Committee members.
- (9) That the Parks and Open Spaces Strategy item and the Scrutiny Project Group 'Sub' Group on the Parks and Open Spaces Strategy item be removed from the Work Programme and added to the monitoring schedule for a progress report in 12 months.
- (10) That the Scrutiny Project Group work on the Playing Pitch Strategy and the Facilities Strategy be concluded and added to the monitoring schedule for progress reports in 12 months.

57 MINUTES OF THE MEETINGS HELD ON 2 AND 20 OCTOBER, 2014

The Minutes of the meetings of the Committee held on 2 and 20 October 2014 were presented.

RESOLVED –

That the Minutes be approved as a correct record and signed by the Chair.